

**READING COMMUNITY CITY SCHOOLS  
ACCEPTING APPLICATIONS FOR OPEN  
ENROLLMENT APRIL 1 – MAY 14 FOR  
THE 2010-2011 SCHOOL YEAR!**

Open enrollment applications available at the Board Office at  
1301 Bonnell Avenue or online at [www.readingschools.org](http://www.readingschools.org)

Applications must be submitted in person at the:  
Superintendent's Office 1301 Bonnell Avenue  
Monday-Friday 8 a.m.- 3:30 p.m.

**May 14**

Application cut-off: Applications must be submitted to the  
Superintendent's Office no later than 3:30 p.m.

**Application Process**

- Application approval: Requests will be acted upon (approved or denied) by June 1, 2010 with notification via letter from the Superintendent.
- Applications must be submitted for inter-district open enrollment on the official school district open enrollment form and submitted in person.
- A separate application form must be submitted for each student who requests an inter-district transfer.
- Approval of students for open enrollment is at the discretion of the Superintendent in accordance with the district's policies and administrative regulations.
- A transition meeting must be held with the Superintendent/Designee, Principal and the family.
- No inter-district transfer will be permitted if the enrollment of the grade level being requested exceeds district capacity limits and educational program limits.
- Reading Community City Schools will assume no responsibility for the transportation of students.
- Applications shall be on a first come, first serve basis (date/time of receipt) with an assurance that the following order for placement will be followed:
  1. Reading resident students will not be displaced
  2. Children of employees
  3. Students who are members of the same family unit pursuant to Inter-District Open Enrollment policy

**For more information, call 842-5109 or visit our website:  
[www.readingschools.org](http://www.readingschools.org)**