

READING COMMUNITY SCHOOLS

Residency includes the following: being physically present in a household for significant periods of time; where important family activities take place each day including sleeping, eating, working, relaxing and playing; where the parent receives mail or where the parent is registered to vote, if applicable.

Proof of Residency Requirements

Proof of residency shall be required for all newly enrolled students and any student whose address changes.

Residency shall be established by providing an original, or copy, of one (1) item from this list:

- (1) Homeowner Deed** A printout from the auditor's website may be provided instead of a deed.

- 2) Rental Agreement** signed by both the landlord and the tenant including the landlord's contact information **and** Affidavit from the City of Reading.

- 3) Residency Affidavit** - Parents/Guardians who are residing with district residents must present a notarized Residency Affidavit form **and** Affidavit from the City of Reading.
(Click here for a copy of the Residency Affidavit Form)

To Obtain an Affidavit from City of Reading:

City of Reading Tax Department
1000 Market Street
Reading, OH 45215
(513) 733-0300