



**READING BOARD OF EDUCATION  
BOARD REGULAR MEETING  
September 21, 2022**

The Board of Education of the Reading Community City School District met in Regular Session at Reading Community City School, 810 East Columbia Avenue on September 21, 2022, at 5:30 p.m.

The meeting was called to order by the President Beth Wernery at 5:36 p.m.

Roll Call: Present, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Absent. Jim Perdue

Mrs. Wernery made a motion, Mrs. Bemmes seconded to excuse Mr. Perdue from the meeting. All voted in favor.

**In Attendance:**

Dr. Damon Davis, Ms. Jennifer Burke, Mr. Mark Edwards, Ms. Rebecca Johnson, Mr. Michael Howton, Ms. Susan Fraley and Ms. Stephanie Glad

**Motion 219-22 Approve Agenda**

It was moved by Alycia Bemmes, seconded by Crystal Menner to approve the agenda as presented.

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nays. None.  
Absent: Jim Perdue  
The President declared the motion carried.

**PUBLIC PARTICIPATION**

None

**PRESENTATIONS**

**Curriculum and Communications Update – Mark Edwards**

Mark Edwards, Director of Curriculum and Communications, gave a district Curriculum and Communications Update which can be found [here](#).

Curriculum - The District is continuing its work on its Strategic Plan by focusing on leadership, team, and teacher development through Professional Learning Communities (PLCs) through a contract with Hamilton County Educational Service Center. The District is working toward developing a data culture to use data for inform decision-making and instructional practice. Finally, the District is putting a focus on College and Career Readiness starting with the College and Career Readiness Day on Oct. 12th.

Communication - The District is currently redesigning its website to consolidate areas and improve functionality while taking advantage of more features. Mark shared statistics on district communication tool usage and engagement. Finally, the District is working to increase its branding presence by starting with signs around campus.



### **BOARD COMMITTEE UPDATES**

Building & Grounds – Meeting was held September 21, 2022 @ 4:30 p.m. Media Center. Two presentations were made for improvements at the Hilltop Athletic facilities. A discussion on next steps on Central Property. Further discussions are needed in the committee and will bring update to the board in the coming months.

City/School Relation - Next meeting Feb. 1, 2023 @ 4:30 p.m. in the Media Center.

Finance Committee – Next meeting November 2, 2022 @ 4:30 p.m. Media Center

Policy – Next meeting October 5, 2022 @ 4:30 p.m. in Media Center.

OSBA Student Achievement – No Update.

OSBA Legislative Update – No Update.

Great Oaks Board & Student Highlights – Mr. Perdue was absent.

### **BOARD DISCUSSION**

Halo Devices – These safety devices will detect a large number of safety and security issues including drug use, vape devices, bullying, and threats.

- Board President Beth Wernery asked how long it takes for installation to occur if we decide to move forward. Dr. Davis stated that we have not moved that far in the process but to expect that it would not be a quick process.
- Board President Beth Wernery asked if there is any maintenance that would need to be done on an ongoing basis. - Dr. Davis mentioned that it may require a software update.
- Board Member Amy Thamann asked about who would be notified. - Dr. Davis stated that it would start with the Junior/Senior High School administrative staff.

Hilltop Athletic Complex - This was one of the topics discussed during the Building and Grounds Committee. The District has potential donors to provide bleachers, updates to the basketball court and other improvements to the site. Discussion on potential site improvements that may need to take place in regard to drainage that the district is currently reviewing with architect.

Permanent Appropriations - Treasurer Jen Burke discussed the Permanent Appropriations process with the board and their importance in the creation of a Five-Year Forecast. Ohio school districts are required by law to adopt temporary appropriations in June to start the fiscal year in July. We are required to adopt Permanent Appropriations by October 1 for the fiscal year which runs from July 1-June 30, 2023. Total appropriations of \$26,550,950 were voted on and approved during the meeting. The presentation can be found [here](#).

Total Appropriations	\$ 26,550,950
General Fund	\$ 17,851,758
Special Revenue	\$ 4,748,763
Debt Service	\$ 1,288,590
Permanent Improvement / Building Funds	\$ 2,101,446
Private Purpose	\$ 30,168
District Custodial	\$ 530,224



### **DISTRICT REPORT**

Superintendent Dr. Damon Davis provided a district report; the presentation can be found [here](#). Key highlights are below:

#### **Retiree Breakfast**

On September 23rd the District is hosting Educational Retirees for breakfast and a tour of our campus. This provides an opportunity for retired staff members to reconnect with each other and learn about recent updates in the District. Dr. Davis will be presenting to the retirees and Student Council members will share their experiences as a student at Reading and their future plans after graduation. Retirees will be invited to tour the campus and be led by Student Council members.

#### **Ennis and Britton – Student Discipline**

Legal updates were provided by Bill Deters from Ennis & Britton for administrators. During the update, he gave real-world examples of legal issues that could arise during school. Topics included student discipline and District forms.

#### **District Goals Update**

The District has created goals as they align to the Strategic Plan. Dr. Davis explained the various goals and how they relate to the District's Strategic Plan. Building level goals are also created and aligned to District goals. This ensures building and District Administration are working together to bring continuity across the District.

#### **College and Career Day**

Dr. Davis discussed the plan for College and Career Day. This will be a great day for our students at RJSH on October 12. Students will be engaging in a variety of different activities depending on their grade level.

1. 7th Grade - Writing Scrimmage
2. 8th Grade - Manufacturing Day
3. 9th Grade - Visits the Oaks
4. 10th Grade - PSAT test
5. 11th Grade - ASVAB
6. 12th Grade - Speed Mentoring

#### **Lockdown Drill / Safety Update**

A scheduled lockdown drill will occur on September 28th to help students and staff practice safety steps in case of a threat.

The District will undergo threat assessment training through Warren County Educational Service Center on October 26<sup>th</sup>, 2022 to help equip the District's Threat Assessment Team.

#### **Staff Cookout and Homecoming Parade**

This is scheduled to take place on September 30<sup>th</sup>, 2022.



**Treasurer's Recommendations**

**Motion 220-22 Approve Minutes – August 17, 2022 Regular Session and September 7, 2022 Work Session Board Meeting**

It was moved by Amy Thamann, seconded by Crystal Menner to approve the August 17, 2022 Regular Session and September 7, 2022 Work Session Meeting minutes.

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nays. None.  
Absent: Jim Perdue  
The president declared the motion carried.

**Motion 221-22 Approve Financial Reports / Bank Reconciliation / Investments for August 2022**

It was moved by Amy Thamann, seconded by Alycia Bemmes to approve the Financial Reports/Bank Reconciliation / Investments for August 2022.

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nays. None.  
Absent: Jim Perdue  
The president declared the motion carried.

**Motion 222-22 Approve Appropriations and Certificate of Resources for FY2023**

It was moved by Crystal Menner, seconded by Amy Thamann to approve the Appropriations and Certificate of Estimated Resources for FY2023.

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nays. None.  
Absent: Jim Perdue  
The president declared the motion carried.

**Motion 223-22 Approve Permanent Appropriations for FY2023**

It was moved by Amy Thamann, seconded by Alycia Bemmes to approve the FY23 Permanent Appropriations.

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nays. None.  
Absent: Jim Perdue  
The president declared the motion carried.

**Motion 224-22 Approve End of Fiscal Year Invoices paid in July-September 2022**

It was moved by Crystal Menner, seconded by Amy Thamann to approve fiscal year end invoices paid in July – September 2022 (Accounts Payable report attached).

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nays. None.  
Absent: Jim Perdue  
The president declared the motion carried.



Motion 225-22 Approve Following Invoices paid as Then and Now

It was moved by Crystal Menner, seconded by Amy Thamann to approve the following invoices paid as Then and Now.

Vendor	PO Date	Invoice Date	PO #	Amount	Item
Hamilton City Schools	8/17/2022	6/28/2022	20230399	\$7979.07	2022 PreK Excess Cost (Inv 232-114)

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
 Nays. None.  
 Absent: Jim Perdue  
 The president declared the motion carried.

Motion 226-22 Approve Following Donations

It was moved by Amy Thamann, seconded by Crystal Menner to approve the following donations.

Donation From	Donation To	Amount
Elementary PTO	Elementary Buses for Camp Kern	\$1600.00
Quality Sports Apparel	Athletics for Scoreboard	\$1000.00

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
 Nays. None.  
 Absent: Jim Perdue  
 The president declared the motion carried.

**NEW BUSINESS**

Motion 227-22 Approve the Following Staff Supplementals for 2022-2023:

It was moved by Crystal Menner, seconded by Amy Thamann to approve the following staff supplementals.

Name of Staff	Position
Andrea Whitener	Sophomore Class Sponsor
Cindy Taylor	Yearbook Coordinator - Jr High

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
 Nays. None.  
 Absent: Jim Perdue  
 The president declared the motion carried.

Motion 228-22 Approve the Following Non-Staff Building Sub(s) for 2022-2023:

It was moved by Crystal Menner, seconded by Amy Thamann to approve the following non-staff Building Sub from SubSolutions (COG) for 2022-2023.

Name of Staff	Position	Recommended Salary Placement	Vendor
Zarina Chughtai	Building Sub Jr/Sr High	\$120.00/day	SubSolutions

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
 Nays. None.  
 Absent: Jim Perdue  
 The president declared the motion carried.



Motion 229-22 Approve the Following Staff Mentor Positions for 2022-2023:

It was moved by Alycia Bemmes, seconded by Amy Thamann to approve the following staff mentor positions for 2022-2023.

Mentor	Assigned to:	Stipend
Michelle Weingartner	Hannah Dillon (RE-1)	\$750
Michelle Weingartner-RESA Facilitator	Andrea Whitener (RE-3)	\$750
Julie Rumpke	Sophia Easton (RE-1) Julianne Ford (RE-1)	\$750 \$750
Kelly Welling	Emily McNinch (RE-1) Rachel Ungerleider (RE-1)	\$750 \$750
Jill McQuinn	Matthew Nichols (RE-1)	\$750
Jen Ernsthansen	Tara Vornberg (RE-1)	\$750
Cindy Childs	Lindsay Welage (RE-1)	\$750
Mandy (Shinkle) Franklin	Tracy Wiehe (RE-1)	\$750
Amy Celis (cohort)	Lindsey Gerbus (RE-2) Joe Kromer (RE-2) Alexa Norton (RE-2) Nicole Walz (RE-2)	\$750
Candy Colangelo (cohort)	Cayla Crooks (RE-2) Emily Santen (RE-2)	\$750
Jess Carpenter-RESA Facilitator	Eric Conner (RE-3)	\$750
Kim Mahan (cohort)	Jessica Blair (RE-4) Ellie McClarren (RE-4)	\$750
Carletta Jacobs	Ben Drake (RE-2)	N/A

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
 Nays. None.  
 Absent: Jim Perdue  
 The president declared the motion carried.

Motion 230-22 Approve the Following Staff for Detention Supervisor at \$30.00/hour for 2022-2023:

It was moved by Crystal Menner, seconded by Amy Thamann to approve the following staff for Detention Supervisor at \$30.00/hour for 2022-2023.

Name of Staff	Position
Cindy Childs	Detention Supervisor
Cindy Taylor	Detention Supervisor
Nick Lunsford	Detention Supervisor
Jason Nagelhout	Detention Supervisor

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
 Nays. None.  
 Absent: Jim Perdue  
 The president declared the motion carried.



Motion 231-22 Approve the Following Contracts / Agreements for 2022-2023:

It was moved by Alycia Bemmes, seconded by Crystal Menner to approve the following contract(s) and agreement(s) for 2022-2023.

Vendor	Contract
Applied Behavioral Services	Student Services
Hamilton County ESC	Staff Data Support Day
Hamilton County ESC	Leadership Development For Teachers
Best Point	Behavioral Health Services

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nays. None.  
Absent: Jim Perdue  
The president declared the motion carried.

Motion 232-22 Approve Beth Wernery as Delegate and Jim Perdue as Alternate at the 2022 OSBA Capital Conference.

It was moved by Crystal Menner, seconded by Amy Thamann to approve Beth Wernery as the delegate and Jim Perdue as the Alternate at the 2022 OSBA Capital Conference.

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nays. None.  
Absent: Jim Perdue  
The president declared the motion carried.

Motion 233-22 Adopt Resolution Appointing Jim Perdue to the Great Oaks Career Campus Governing Board for 3 year term of office effective Jan 1, 2023.

It was moved by Alycia Bemmes, seconded by Amy Thamann to appoint Jim Perdue to Great Oaks Career Campus Governing Board for 3 year term of office effective Jan 1, 2023.

**Resolution of Appointment To  
Great Oaks Career Campuses Governing Board**

1. WHEREAS Great Oaks Career Campuses ("Great Oaks") Joint Vocational School District ("JVSD") has a vacancy on its board;
2. WHEREAS Reading Community City Schools is a member of the Great Oaks Career Campuses JVSD and is authorized by the Great Oaks "plan" on file with the State Board of Education to appoint an individual ("Appointee") to fill the vacancy;
3. WHEREAS Reading Community City Schools has reviewed the statutory requirements for making the appointment, including those in Ohio Revised Code 3311.19 (as amended) and its requirements that JVSD Board members have experience as chief executive officers, chief financial officers, human resources managers, or other business, industry, or career counseling professionals who are qualified to discuss the labor needs of the region with respect to the regional economy; and the requirement that JVSD board members represent employers in the region served by Great Oaks and be qualified to consider the state's workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the state; and the requirement that JVSD Board members be selected based on the diversity of the employers in the territory served by Great Oaks;
4. WHEREAS Reading Community City Schools has performed and documented its due diligence in considering the Appointee's qualifications, including the Appointee's qualifications to meet the legal requirements to serve;
5. NOW, THEREFORE BE IT RESOLVED that Reading Community City Schools appoints Mr. James Perdue to the Great Oaks Career Campuses Governing Board for a three-year term of office to commence on January 1, 2023 and expire on December 31, 2025.

On Behalf of Reading Community City Schools Board Members and District,

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nays. None.  
Absent: Jim Perdue  
The president declared the motion carried.



Motion 234-22 Adjournment

It was moved by Amy Thamann, seconded by Alycia Bemmes to adjourn at 6:43 p.m.

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nays. None.

Absent: Jim Perdue

The president declared the motion carried.

*Beth Wernery*

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President, Reading Board of Education

*Jenny Burke*

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Attest: Treasurer, Reading Board of Education