



**READING BOARD OF EDUCATION
BOARD REGULAR MEETING
November 16, 2022**

The Board of Education of the Reading Community City School District met in Regular Session at Reading Community City School, 810 East Columbia Avenue on November 16, 2022, at 5:30 p.m.

The meeting was called to order by the President Beth Wernery at 5:36 p.m.

Roll Call: Present Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
Absent One. Crystal Menner

Mrs. Wernery made a motion, Mr. Perdue seconded to excuse Mrs. Menner from the meeting.
All voted in favor.

In Attendance:

Dr. Damon Davis, Ms. Jennifer Burke, Ms. Rebecca Johnson, Ms. Stephanie Glad, Mr. Michael Howton, and Ms. Susan Fraley.

Motion 255-22 Approve Agenda

It was moved by Jim Perdue, seconded by Alycia Bemmes to approve the agenda as written.

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
Nays. None.
Absent: Crystal Menner
The President declared the motion carried.

PUBLIC PARTICIPATION

Scott King thanked the board and administration for Veteran's Day breakfast. He enjoyed seeing the other Veteran's and student parade. He thanked the district for continuing to recognize Veterans.

PRESENTATIONS

Reading Elementary Report Card Update - Susan Fraley - Presentation

Reading Elementary Principal Susan Fraley shared the State Report Card data with the Board. The presentation provided an overview of the report components Progress, Achievement, Early Literacy (k-3), and Gap Closing. Principal Fraley shared about the work occurring at the elementary to improve student learning.

Student Services Update - Rebecca Johnson - Presentation

Director of Student Services Rebecca Johnson presented to the Board about the work occurring across the district under Student Services. Mrs. Johnson shared about district special education services, caseloads, staffing, and programming at both RES and RJSH.

BOARD COMMITTEE UPDATES

Building & Grounds – Next Meeting December 6, 2022 at 5:00 p.m. in the Media Center.

City/School Relation - Next meeting Feb. 1, 2023 @ 4:30 p.m. in the Media Center.

Finance Committee – Held November 16, 2022 @ 3:30 p.m. Media Center

Policy – Held November 16, 2022 @ 4:30 p.m. in Media Center.

OSBA Student Achievement – No Update.

OSBA Legislative Update – No Update.

Great Oaks Board & Student Highlights – Mr. Perdue provided a summary of the meeting held as an attachment.



BOARD DISCUSSION

None

DISTRICT REPORT

Superintendent Dr. Damon Davis provided a district report; the presentation can be found [here](#). Key highlights are below:

Veteran’s Day and Walkathon

Superintendent Davis updated the Board about the recent Veteran’s Day celebration on November 11, 2022. The district had over 30 veterans and their families attend a breakfast and ceremony led by RJSH Student Council. The ceremony’s purpose was to honor and recognize the sacrifice and service of our veterans. RCCSD has a proud tradition of graduates and community members sacrificing to serve their country. The morning ended with all students at RES parading through the cafeteria with signs they created to show their appreciation for the veterans.

The Chad Richmond Walkathon was held on Friday, November 11, 2022, at the Hilltop Athletic Complex. Chad attended RCCSD and also served his country in the military. The Richmond family is raising money to donate to RCCSD to renovate the Hilltop basketball court in honor of their son Chad. The opening ceremony included the Color-guard, sponsors, food, and opening remarks from the family. We are very grateful for the generosity of the Richmond family and look forward to all the students that will enjoy using the Hilltop Basketball Court for years to come

Five-Year Forecast

Treasurer Jen Burke shared the Five Year Forecast. Her presentation can be found [here](#). The forecast covers only the General Fund and doesn’t include any Federal Funds, athletic & student funds, bond or permanent improvement funds. The main revenue sources for the district continue to be local taxes, Public Utility Personal Property taxes and State unrestricted and restricted aid. The revenue includes projections for the collection of the 9.99 tax levy passed in May 2022 as well as revenue generated from the Central Corridor Pipeline turned on in March 2022.

Abbreviated Forecast						
	Fiscal Year 2022	Fiscal Year 2023	Fiscal Year 2024	Fiscal Year 2025	Fiscal Year 2026	Fiscal Year 2027
Revenue:						
1.010 - General Property Tax (Real Estate)	\$7,235,977	\$8,039,347	\$8,935,690	\$8,967,494	\$8,979,515	\$9,004,503
1.020 - Public Utility Personal Property	\$951,735	\$1,025,706	\$1,536,046	\$1,930,921	\$1,954,457	\$1,976,422
1.030 - Income Tax	\$0	\$0	\$0	\$0	\$0	\$0
1.035 - Unrestricted Grants-in-Aid	\$6,885,980	\$6,869,461	\$7,047,979	\$7,154,705	\$7,237,645	\$7,381,005
1.040 - Restricted Grants-in-Aid	\$607,316	\$616,503	\$628,117	\$621,063	\$632,138	\$628,986
1.045 - Restricted Federal Grants-in-Aid - SFSE	\$0	\$0	\$0	\$0	\$0	\$0
1.050 - Property Tax Allocation	\$1,031,409	\$889,619	\$766,300	\$701,562	\$693,562	\$683,562
1.060 - All Other Operating Revenue	\$803,667	\$875,154	\$892,657	\$910,510	\$928,720	\$947,295
1.070 - Total Revenue	\$17,516,084	\$18,315,790	\$19,806,789	\$20,286,255	\$20,426,037	\$20,621,773
Other Financing Sources:						
2.010 - Proceeds from Sale of Notes	\$0	\$0	\$0	\$0	\$0	\$0
2.020 - State Emergency Loans & Advancements	\$0	\$0	\$0	\$0	\$0	\$0
2.040 - Operating Transfers - In	\$0	\$0	\$0	\$0	\$0	\$0
2.050 - Advances - In	\$47,425	\$0	\$0	\$0	\$0	\$0
2.060 - All Other Financing Sources	\$16,316	\$6,700	\$6,834	\$6,971	\$7,110	\$7,252
2.070 - Total Other Financing Sources	\$63,741	\$6,700	\$6,834	\$6,971	\$7,110	\$7,252
2.080 - Total Revenue & Other Financing Sources	\$17,579,825	\$18,322,490	\$19,813,623	\$20,293,226	\$20,433,147	\$20,629,025



The expenditures of the district were reviewed. Expenditures are broken down in categories of salary & benefits, purchase services, supplies, capital outlay, debt payment, other expenses and transfers. The district is projected to have a balanced budget for 2023-2025. The use of one time ESSER Funds has allowed the district to offset expenditures from the General Fund expenditures in fiscal years 2022-2024. The remaining ESSER Funds must be spent by September 30, 2024.

The district's strategic plan includes a goal for fiscal responsibility and transparency. As good financial stewards of district assets, it is important for the future planning of our district assets. The district will transfer \$200,000 annually to a Permanent Improvement Fund for long term capital needs. The district contracts with a Facility Maintenance provider to perform preventative maintenance on the facility. The district is working on a long term Capital Plan to identify maintenance equipment, furniture, security, HVAC replacements, roof/windows/flooring replacements, exterior parking lots, playgrounds and athletics. We will transfer annually \$200,000 from the general fund to the permanent improvement fund to meet the needs of the Capital Plan.

Expenditures:						
3.010 - Personnel Services	\$3,667,445	\$8,601,906	\$9,529,966	\$10,133,069	\$10,603,023	\$11,071,178
3.020 - Retirement & Insurance Benefits	\$2,974,406	\$2,999,024	\$3,403,313	\$3,679,455	\$3,909,385	\$4,150,262
3.030 - Purchased Services	\$3,649,209	\$4,196,640	\$4,294,119	\$4,480,890	\$4,630,698	\$4,785,815
3.040 - Supplies & Materials	\$388,053	\$617,688	\$836,219	\$855,305	\$874,965	\$892,213
3.050 - Capital Outlay	\$30,337	\$60,201	\$78,369	\$80,720	\$324,825	\$85,636
Debt Service:						
4.010 - Principal - All Years	\$0	\$0	\$0	\$0	\$0	\$0
4.020 - Principal - Notes	\$0	\$0	\$0	\$0	\$0	\$0
4.030 - Principal - State Loans	\$0	\$0	\$0	\$0	\$0	\$0
4.040 - Principal - State Advances	\$0	\$0	\$0	\$0	\$0	\$0
4.050 - Principal - HB264 Loans	\$0	\$0	\$0	\$0	\$0	\$0
4.055 - Principal - Other Loans	\$100,000	\$100,000	\$100,000	\$110,000	\$115,000	\$120,000
4.060 - Interest & Fiscal Charges	\$53,652	\$50,166	\$46,597	\$42,886	\$38,949	\$34,837
4.300 - Other Objects	\$253,099	\$281,506	\$286,136	\$291,858	\$297,696	\$303,649
4.500 - Total Expenditures	\$16,116,171	\$16,911,931	\$18,579,719	\$19,674,183	\$20,794,541	\$21,443,590
Other Financing Uses:						
5.010 - Operating Transfers - Out	\$45,000	\$245,000	\$245,000	\$245,000	\$245,000	\$245,000
5.020 - Advances - Out	\$0	\$0	\$0	\$0	\$0	\$0
5.030 - All Other Financing Uses	\$0	\$0	\$0	\$0	\$0	\$0
5.040 - Total Other Financing Uses	\$45,000	\$245,000	\$245,000	\$245,000	\$245,000	\$245,000
5.050 - Total Expenditures & Other Financing Uses	\$16,161,171	\$17,156,931	\$18,824,719	\$19,919,183	\$21,039,541	\$21,688,590

A summary of the expenditures and revenues are below.

	2023	2024	2025	2026	2027
Beginning Cash Balance	\$7,215,867	\$8,381,425	\$9,370,330	\$9,744,372	\$9,137,978
+ Revenue	\$18,322,490	\$19,813,623	\$20,293,226	\$20,433,147	\$20,629,025
+ Renewal Levies	\$0	\$0	\$0	\$0	\$0
+ New Levies	\$0	\$0	\$0	\$0	\$0
- Expenditures	\$17,156,932	\$18,824,718	\$19,919,184	\$21,039,541	\$21,688,591
- Revenue Surplus or Deficit	\$1,165,558	\$988,905	\$374,042	-\$606,394	-\$1,059,566
Ending Cash Balance with Levies	\$8,381,425	\$9,370,330	\$9,744,372	\$9,137,978	\$8,078,412
Revenue Surplus or Deficit without Levies	\$1,165,558	\$988,905	\$374,042	-\$606,394	-\$1,059,566
Ending Cash Balance without Levies	\$8,381,425	\$9,370,330	\$9,744,372	\$9,137,978	\$8,078,412



In summary, the district is operating a balanced budget for three of the five years. Although the district's forecast includes projected deficit spending in FY26 & FY27, the cash balance (\$8,078,412) at the end of the forecasted period is very strong with approximately five months' cash available. Additionally, if the Fair School Funding phase-in continues on in the next biennium, the district would expect that this to balance the budget in FY26-FY27.

District Communication

Superintendent Davis updated the Board about recent changes to the district website. The district is working hard to streamline all communication and information on the district website. This will become a one-stop shop for parents and community members to find important information. Director of Curriculum and Communication Mark Edwards has been working hard with the website provider to redesign the look and functionality of the website. The newly updated site should be ready to launch in January.

School Messenger is the district's communication tool to send information to parents and families. Recently the district expanded School Messenger so RCCSD can send text messages to families and staff. This is a much-needed feature to improve communication and share important information quickly.

Treasurer's Recommendations

Motion 256-22 Approve Minutes – October 19, 2022 Regular Board Meeting and November 2, 2022 Work Session

It was moved by Jim Perdue, seconded by Alycia Bemmes to approve the October 19, 2022 Regular Session and November 2, 2022 Work Session Meeting minutes.

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
 Nays. None.
 Absent: Crystal Menner
 The President declared the motion carried.

Motion 257-22 Approve Financial Reports / Bank Reconciliation / Investments for October 2022

It was moved by Alycia Bemmes, seconded by Amy Thamann to approve the Financial Reports/Bank Reconciliation / Investments for October 2022.

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
 Nays. None.
 Absent: Crystal Menner
 The President declared the motion carried.

Motion 258-22 Approve Following New Funds

It was moved by Jim Perdue, seconded by Amy Thamann to approve the following new funds.

Fund Number	Purpose
019-9023 Strade CAEL Connected Pathways	Connected Pathway Pilot Network
300-9329 Athletic Projects	Athletic Projects

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
 Nays. None.
 Absent: Crystal Menner
 The President declared the motion carried.



Motion 259-22 Approve Following Fund to Fund Transfers

It was moved by Alycia Bemmes, seconded by Amy Thamann to approve the following fund to fund transfers.

Fund Trf From	Fund Trf To	Amount	Explanation
200-9634	001-0000	\$ 8,121.47	10/21 Receipts coded to incorrect fund
200-9021	200-9023	\$ 819.79	Class of 2021 balance to Class of 2023
001-0000	002-0000	\$ 17,233.00	Homestead 2nd Half Settlement 2021 posted incorrectly
001-0000	034-0000	\$ 1,067.00	Homestead 2nd Half Settlement 2021 posted incorrectly
001-0000	002-0000	\$ 36,404.00	Homestead 2nd Half Settlement 2020 posted incorrectly
001-0000	034-0000	\$ 2,433.00	Homestead 2nd Half Settlement 2020 posted incorrectly
001-0000	300-9301	\$ 45,000.00	Athletic transportation
001-0000	003-0000	\$200,000.00	Capital Improvement Plan

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
 Nays. None.
 Absent: Crystal Menner
 The President declared the motion carried.

Motion 260-22 Approve Following Donations

It was moved by Jim Perdue, seconded by Alycia Bemmes to approve the following donations.

Donation From	Donation To	Amount
We Thrive	Elementary PE Program	N/A
Vivian Morgan	Bleacher Fund	\$10,000.00
Reading Skyline	Reading Athletics	\$200.00
Whitaker Family	Fishing Club	\$100.00

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
 Nays. None.
 Absent: Crystal Menner
 The President declared the motion carried.

Motion 261-22 Approve Following Invoices

It was moved by Jim Perdue, seconded by Amy Thamann to approve the following invoices.

Vendor	PO Date	Invoice Date	PO #	Amount	Item
Capitol Varsity Sports, Inc.	10/27/22	7/01/22	20230682	\$5,525.94	Reconditioning of helmets
Johnson Controls	10/1/2022	8/31/2022	20230634	\$1,249.77	Smoke Detectors
Johnson Controls	10/1/2022	9/1/2022	20230634	\$1,094.78	Access Panel
Industrial Communications	10/1/2022	9/16/2022	20230656	\$256.25	ICS Console Schedule Programming-
Industrial Communications	10/1/2022	8/22/2022	20230656	\$178.10	ICS Console Schedule Programming

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
 Nays. None.
 Absent: Crystal Menner
 The President declared the motion carried.



Motion 262-22 Approve Revision to the 2022-2023 260-day job calendar

It was moved by Amy Thamann, seconded by Alycia Bemmes to approve the revised 2022-2023 260-day job calendar.

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
Nays. None.
Absent: Crystal Menner
The President declared the motion carried.

NEW BUSINESS

Motion 263-22: Approve the MOU for Dean of Students Evaluation

It was moved by Jim Perdue, seconded by Amy Thamann to approve Memorandum of Understanding between the Reading Board of Education and the Reading Education Association for the implementation of the Dean of Students Evaluation Rating Rubric for the 2022-2023 school year.

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
Nays. None.
Absent: Crystal Menner
The President declared the motion carried.

Motion 264-22 Approve the MOU for Dive/Swim Supplemental for 2022-2023 School Year

It was moved Jim Perdue, seconded by Amy Thamann to approve the Memorandum of Understanding between the Reading Board of Education and the Reading Education Association for the implementation of the Dive/Swim Supplemental for the 2022-2023 school year.

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
Nays. None.
Absent: Crystal Menner
The President declared the motion carried.

Motion 265-22 Approve to rescind the following staff supplemental (s) for 2022-2023 School Year

It was moved by Alycia Bemmes, seconded by Jim Perdue to rescind the following staff supplemental for 2022-2023 School Year.

Name of Staff	Position
Julie Rumpke	RE-1 Mentor (Sophia Easton)

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
Nays. None.
Absent: Crystal Menner
The President declared the motion carried.

Motion 266-22 Approve to rescind the following volunteer position for 2022-2023 School Year

It was moved by Jim Perdue, seconded by Amy Thamann to rescind the following volunteer position for 2022-2023 School Year.

Name of Staff	Position
Jerry Overbeck	Boys Basketball Volunteer

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
Nays. None.
Absent: Crystal Menner
The President declared the motion carried.



Motion 267-22 Approve the Following Staff Supplementals for 2022-2023:

It was moved by Amy Thamann, seconded by Alycia Bemmes to approve the following staff supplementals for 2022-2023.

Name of Staff	Position
Kelly Goldner	RE-1 Mentor (Sophia Easton)
James Singleton	Weight Room Supervisor - Winter

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
Nays. None.
Absent: Crystal Menner
The President declared the motion carried.

Motion 268-22 Approve the Following Non-Staff Supplementals for 2022-2023:

It was moved by Amy Thamann, seconded by Jim Perdue to approve the following non-staff supplementals for 2022-2023 school year.

Name of Staff	Position
Ray Noble	Swimming (Dive Coach)

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
Nays. None.
Absent: Crystal Menner
The President declared the motion carried.

Motion 269-22 Approve the Following Home Instruction for 2022-2023:

It was moved by Alycia Bemmes, seconded by Amy Thamann to approve the following home instructional for 2022-2023 school year.

Name of Staff	Position
Kelly Welling	Up to 5 hours/ week 11/7/22-5/31/23

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
Nays. None.
Absent: Crystal Menner
The President declared the motion carried.

Motion 270-22 Approve the following athletic volunteer position for 2022-2023 School Year

It was moved by Jim Perdue, seconded by Amy Thamann to approve the following athletic volunteer position for 2022-2023 School Year.

Name of Staff	Position
Grayson Roberts	Boys Basketball

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
Nays. None.
Absent: Crystal Menner
The President declared the motion carried.



Motion 271-22 Approve the Following Elementary Building Substitute at the pay rate of \$120.00/day for 2022-2023:

It was moved by Jim Perdue, seconded by Amy Thamann to approve the following Elementary Building Substitute at the pay rate of \$120.00/day for 2022-2023.

Name of Staff	Position
Desirae Rogers	11/14/22-5/25/23
Rebecca Reynolds	11/28/22-5/25/23

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
 Nays. None.
 Absent: Crystal Menner
 The President declared the motion carried.

Motion 272-22 Approve the Following Contracts / Agreements for 2022-2023:

It was moved by Jim Perdue, seconded by Amy Thamann to approve the following contract(s) and agreement(s) for 2022-2023.

Vendor	Contract
Ennis and Britton	Board of Revision Service Agreement
Great Oaks Campus	PLTW
Sinclair College	Student College Level Courses
Ohio Valley Construction Educ. Foundation	NCCER Sponsorship

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
 Nays. None.
 Absent: Crystal Menner
 The President declared the motion carried.

Motion 273-22 Approve the Fall Policy Update 41.1 – 2nd Reading

It was moved by Jim Perdue, seconded by Amy Thamann to approve the following Fall Policy Update 41.1 – 2nd reading.

Policy Number	Policy
PO 1617/3217/ 4217/7217	Weapons (Revised)
PO 2220	Adoption of Courses of Study (Revised)
PO 2280	Preschool Program (Revised)
PO 2413	Career Advising (Revised)
PO 2430	District Sponsored Clubs and Activities (Revised)
PO 2431	Interscholastic Athletics (Revised)
PO 3120.08	Employment of Personnel for Co-Curricular/Extra Curricular Activities (Revised)
PO 5111	Eligibility of Resident/Nonresident Students (Revised)
PO 5335	Care of Students with Chronic Health Conditions (Revised)
PO 5336	Care of Students with Diabetes (Revised)
PO 5460.01	Diploma Deferral (Revised)



PO 6700	Fair Labor Standards Act (FLSA) (Revised)
PO 7440	Facility Security (Revised)
PO 7440.03	Small Unmanned Aircraft Systems (Technical Correction/Revised)
PO 8210	School Calendar (Revised)
PO 8320	Personnel Files (Revised)
PO 8330	Student Records (Revised)
PO 8600	Transportation (Revised)

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
Nays. None.
Absent: Crystal Menner
The President declared the motion carried.

Motion 274-22 Approval for January Organizational Meeting & Tax Budget Hearing on January 4, 2023

It was moved by Jim Perdue, seconded by Amy Thamann to approve date of January 4, 2023 as the Organizational Meeting at 5:30 p.m. & Tax Budget Hearing at 5:00 p.m in the Media Center at 810 E. Columbia Avenue, Cincinnati, Ohio 45215.

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
Nays. None.
Absent: Crystal Menner
The President declared the motion carried.

Motion 275-22 Approval Temporary Chairperson for the January Organizational Meeting

It was moved by Beth Wernery, seconded by Alycia Bemmes to approve Jim Perdue as the temporary chairperson for the January 4, 2023 at the Organizational Meeting.

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
Nays. None.
Absent: Crystal Menner
The President declared the motion carried.

Motion 276-22 Approval the Five Year Forecast

It was moved by Jim Perdue, seconded by Amy Thamann to approve the Five Year Forecast.

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
Nays. None.
Absent: Crystal Menner
The President declared the motion carried.


Motion 277-22 Adjournment

It was moved by Amy Thamann, seconded by Jim Perdue to adjourn at 7:53 p.m.

Roll Call: Ayes, Four. Alycia Bemmes, Jim Perdue, Amy Thamann, Beth Wernery
Nays. None.
Absent: Crystal Menner
The President declared the motion carried.



President, Reading Board of Education



Attest: Treasurer, Reading Board of Education