



**READING BOARD OF EDUCATION  
BOARD REGULAR MEETING  
June 26, 2023**

The Board of Education of the Reading Community City School District met in Regular Session at Reading Community City School, 810 East Columbia Avenue on June 26, 2023, at 5:30 p.m.

The meeting was called to order by the President Beth Wernery at 5:40 p.m.

Roll Call: Present Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Absent Jim Perdue.

Beth Wernery motioned, Amy Thamann seconded to excuse Jim Perdue from the meeting this evening.

**In Attendance:**

Dr. Damon Davis, Ms. Jennifer Burke, Mr. Mark Edwards, Jen Wattenhofer (Band Boosters President)

**Motion 164-23 Approve Agenda**

It was moved by Crystal Menner, seconded by Amy Thamann to approve the agenda as written.

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nays: None  
Absent: Jim Perdue  
The President declared the motion carried.

**Announcement:**

Prior to the meeting a public hearing was held to consider the re-employment of Rebecca Johnson, as superannuate to the same position from which she will retire from as of June 30, 2023.

**PUBLIC PARTICIPATION:**

None

**PRESENTATIONS**

**Terrace Metrics**

Mark Edwards discussed the District's use of Terrace Metrics, his presentation can be found [here](#). Terrace Metrics measures student development of self-awareness, self-control, and interpersonal skills. The district will use the data to understand better student experiences and attitudes towards school and their attributes, such as hope and resiliency. The school district could then bring in special programming to help better meet the needs of students. The Terrace Metrics system also helps alert the district administrators of early warning signs of students who may be at risk. Using both individual and aggregate data will help the district respond to the unique needs of all students.

**Washington D.C. Trip – Band Boosters**

Jennifer Wattenhofer, President of the Reading Band Boosters, presented information on the Washington D.C. trip proposed for 4/25/23-4/28/24. Among the items shared were the planned performances at the WWII Memorial and the Lincoln Memorial. The trip is offered for all marching band members 8-12th grade. Jennifer discussed the expected cost of the trip is approximately \$700 and fundraising options will be available for all eligible participants which could pay for the entire trip. Other activities were discussed such as a visit to the White House, the changing of the guard, national monuments, and a dinner cruise on the Potomac.



### **BOARD COMMITTEE UPDATES**

Building & Grounds – No Update.

City/School Relation - Next meeting is scheduled for August 16<sup>th</sup>, 2023 @ 4:30 p.m. in the Media Center.

Finance Committee – No Update.

Policy – Mrs. Wernery updated the board on the proposed changes on the PO0164 Notice of Meetings policy.

OSBA Student Achievement – No Update.

OSBA Legislative Update – No Update.

Great Oaks Board & Student Highlights – No Update.

### **BOARD DISCUSSION**

Treasurer Jen Burke discussed the 2022-2023 and 2023-2024 Consolidated Application Funding which includes Federal Funds; Title I (Improving Basic Programs), Title II (Supporting Effective Instruction), Title IV (Student Support, Academic Enrichment), Idea B Special Education, Early Child Special Education, Expanding Opportunities for Each Child. The video to the presentation is here [23:36](#).

## **Consolidated / CCIP Budget**

### **FY 2023**

<b>Program</b>	<b>FY 23 Allocation</b>
Title I-A	\$ 338,509.68
Title II-A	\$ 51,090.03
Title IV-A	\$ 29,699.52
IDEA - B	\$ 497,728.99
IDEA Early Childhood	\$ 8,558.72
EOEC	\$ 5,341.64
<b>Total</b>	<b>\$930,928.58</b>

Nonpublic schools receive a portion of these funds based on where resident students attend school

Title I	St. Peter & Paul	\$ 8,617.36
	St. Clemens	\$ 1,914.97
	Children's Home	\$ 957.48
	St. Michael's	\$ 2,872.45
	St. Thomas	\$ 2,872.45
	Bethel	\$ 957.48
	<b>Total Non Pub:</b>	<b>\$ 18,192.19</b>
Title II-A	Mt. Notre Dame	\$ 13,850.40
	St. Peter & Paul	\$ 2,441.94
	<b>Total Non Pub:</b>	<b>\$ 16,292.34</b>
Title IV	St. Peter & Paul	\$ 1,419.54
	<b>Total Non Pub:</b>	<b>\$ 1,419.54</b>
Idea B	Mt. Notre Dame	\$ 56,283.14
	St. Peter & Paul	\$ 21,792.00
	<b>Total Non Pub:</b>	<b>\$ 78,075.14</b>
<b>Total Non-Pub allocation</b>	<b>\$ 113,979.21</b>	



**Consolidated / CCIP Budget**

**FY 2024**

Program	FY 23 Allocation
Title I-A	\$ 427,357.15
Title II-A	\$ 55,312.77
Title IV-A	\$ 27,146.40
IDEA - B	\$ 543,270.43
IDEA Early Childhood*	\$ -
EOEC*	\$ -
<b>Total</b>	<b>\$1,053,086.75</b>

\*Allocations for ECSE & EOEC not yet made for FY24

Nonpublic schools receive a portion of these funds based on where resident students attend school

Title 1	St. Peter & Paul	\$	15,989.55	
	St. Clemens	\$	1,065.97	
	St. Gabriel	\$	1,065.97	
	Children's Home	\$	-	
	St. Michael's	\$	-	
	St. Thomas	\$	3,197.91	
	Bethel	\$	1,065.97	
	<b>Total Non Pub:</b>	\$	<b>22,385.37</b>	
Title II-A	Mt. Notre Dame	\$	14,751.50	
	St. Peter & Paul	\$	2,877.29	
	<b>Total Non Pub:</b>	\$	<b>17,628.79</b>	
Title IV	St. Peter & Paul	\$	1,412.12	
	<b>Total Non Pub:</b>	\$	<b>1,412.12</b>	
Idea B	Mt. Notre Dame			
	St. Peter & Paul			
	<b>Total Non Pub:</b>	\$	<b>107,388.81</b>	Total allocation split based on the number of students served at the buildings
<b>Total Non-Pub allocation</b>		\$	<b>148,815.09</b>	

**Notes:**

**New Requirement:** Boards of Education will approve CCIP beginning with FY 2024

CCIP stands for Comprehensive Continuous Improvement Plan

The consolidated budget represents federal funds directed to the state for allocations to individual districts

Includes the following funds:

Title I-A Improving Basic Programs	4 Reading Specialist, 1 Math Specialist, 1% allocation to homeless transportation, Non pub allocation
Title II-A Supporting Effective Inst	Instructional Coach from HCESC to assist with ELA textbook adoption, Non pub allocation
Title IV-A Student Support and Academic Enrichment	.37 FTE of Elementary classroom teacher salary, Non pub allocation
	1.0 FTE School Psychologist, 4.0 FTE Classroom aides, 2 FTE Intervention Specialist salary & Benefits, Non Pub Allocation
IDEA - B Special Education	
IDEA Early Childhood Early Childhood Special Education	Allocation toward Speech Path from HCESC that serves Preschool students
EOEC Expanding Opportunities for Each Child	

Consolidated does NOT include ESSER funds or any competitive grants (separate application)

Policy

1st Reading – PO0164 Notice of Meetings

**DISTRICT REPORT**

Superintendent Dr. Damon Davis provided a district report; the presentation can be found [here](#). 28:40  
Key highlights are below:

Staffing Updates

Dr. Davis detailed many of the positions that have been filled for the 2023-2024 school year. He noted that it is nice to have all administrative positions intact heading into the next school year.

Enrollment

Dr. Davis gave an update on current enrollment data, including kindergarten, which the district will watch closely over the summer.



### Building Updates

A new custodial contractor has been hired by Omnia. They started their summer cleaning and will continue underway throughout the summer. More than 50% of the building is complete. Dr. Davis noted that through a partnership with Harbor we have been able to hire students for the summer to help assist in the summer maintenance work. A few other projects are being quoted to create a conference room for the RJSJ as well as plans to add a hallway to a bathroom for the academy on the third floor. A few other items detailed were:

- Storage facility being added
- Landscaping and trees added
- Hilltop gravel pathways added
- New door fobs
- Vinyl rap
- Directional signage outside.

### Technology Updates

Nate Bowsher, new Technology Coordinator, has been working on managing the student Chromebook inventory and fixing our existing devices. Forward Edge hired one student to help with technology.

### Summer Lunch Program

Dr. Davis thanked Randi Miller for her work on getting the summer lunch program up and running. Many students and parents have taken advantage of the program this year.

### Summer School

Mr. Howton and the RJSJ just wrapped up the summer school program to help students recover credit or to prevent failure of a subject from this last school year.

Jumpstart to Learning will start July 24th and will go for 2 weeks. There is still time to register while spots are open. Use this [link](#) to register.

Dr. Davis also discussed the district's administrative activities this summer, including taking the DiSC assessment and attending the Midwest Leadership Conference. The district also had an administrative retreat where they focused on strong district goals and each building Administrator created action plans for their individual building for the upcoming school year.

### **TREASURER'S RECOMMENDATIONS**

#### Motion 165-23 Approve Minutes – May 17, 2023 Regular Session, June 7, 2023 Work Session Meeting

It was moved by Crystal Menner, seconded by Amy Thamann to approve the May 17, 2023 Regular Session Meeting and the June 7, 2023 Board Work Session Meeting minutes.

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery

Nayes: None

Absent: Jim Perdue

The President declared the motion carried.

#### Motion 166-23 Approve Financial Reports / Bank Reconciliation / Investments for May 2023

It was moved by Crystal Menner, seconded by Amy Thamann to approve the Financial Reports/Bank Reconciliation / Investments for May 2023.

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery

Nayes: None

Absent: Jim Perdue

The President declared the motion carried.



Motion 167-23 Approve Final Appropriations and Amended Certificate for FY23

It was moved by Crystal Menner, seconded by Alycia Bemmes to approve the Final Appropriations and Amended Certificate for FY23.

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nayes: None  
Absent: Jim Perdue  
The President declared the motion carried.

Motion 168-23 Approve Temporary Appropriations FY24

It was moved by Crystal Menner, seconded by Amy Thamann to approve the Temporary Appropriations FY24.

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nayes: None  
Absent: Jim Perdue  
The President declared the motion carried.

Motion 169-23 Approve the Following New Funds

It was moved by Alycia Bemmes, seconded by Crystal Menner to approve the following new funds:

Fund	Description
499-9223	Skills Trainer Project
499-9323	FY23 BWC SSSG-HVAC Grant
200-9644	Blue Devil Creations
019-9305	Spirit Construction

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nayes: None  
Absent: Jim Perdue  
The President declared the motion carried.

Motion 170-23 Approve FY24 Consolidated Funding Application

It was moved by Crystal Menner, seconded by Amy Thamann to approve the FY24 Consolidated Funding Application.

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nayes: None  
Absent: Jim Perdue  
The President declared the motion carried.

Motion 171-23 Approve Following Donations

It was moved by Crystal Menner seconded by Alycia Bemmes to approve the following donations.

Donation From	Donation To	Amount
Elementary PTO	1st Grade Field Trip/Buses	\$1,616.20
Elementary PTO	Field Day Inflatables	\$ 853.75
Elementary PTO	6th Grade Field Trip/Buses	\$2,439.30
Elementary PTO	Books for Shockey/Ramsey	\$ 537.60
Band Boosters	Busing	\$1,170.01
Athletic Boosters	Misc. Team Projects	\$8,771.16



Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
 Nays: None  
 Absent: Jim Perdue  
 The President declared the motion carried.

Motion 172-23 Approve the Following Invoices under the Then and Now Certificate:

It was moved by Alycia Bemmes, seconded by Crystal Menner to approve the following invoices under the Then and Now Certificate.

Vendor	PO Date	Invoice Date	PO #	Amount	Item
Best Point Behavioral Health	5/15/2023	1/12/2023	20231576	\$43.75	Non-Client Crisis Support
Best Point Behavioral Health	5/15/2023	1/12/2023	20231576	\$262.50	Non-Client Crisis Support
Best Point Behavioral Health	5/15/2023	1/9/2023	20231576	\$175.00	Non Client Crisis Support
First Student	6/1/2023	6/2/2023	20231630	\$712.60	JH trip to Koenig
First Student	6/1/2023	6/2/2023	20231629	\$420.00	Elem Art/JH to Skyline
Princeton Schools	6/1/2023	6/14/2023	20231650	\$3,085.50	Student Transportation

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
 Nays: None  
 Absent: Jim Perdue  
 The President declared the motion carried.

Motion 173-23 Approve Fund to Fund Transfers

It was moved by Crystal Menner, seconded by Alycia Bemmes to approve the fund to fund transfers.

From Fund	To Fund	Amount
022-9000 - OHSAA Tournament Fund	300-9301 - Athletic Fund	\$4,888.62
300-9316 - Girls Soccer Coaches Account	300-9319 - Girls Soccer Coaches Account	\$541.00

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
 Nays: None  
 Absent: Jim Perdue  
 The President declared the motion carried.

**NEW BUSINESS**

Motion 174-23 Approve the Following Resignations

It was moved by Crystal Menner, seconded by Amy Thamann to approve the following resignations.

Name of Staff	Position	Effective Date
Taylor Inskeep	4th Grade Teacher	Resigned end of 2022-23 year
Joe Kromer	Intervention Specialist - Elementary	Resigned end of 2022-23 year

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
 Nays: None  
 Absent: Jim Perdue  
 The President declared the motion carried.



Motion 175-23 Approve the Following New Staff for 2023-2024 School Year:

It was moved by Alycia Bemmes, seconded by Crystal Menner to approve the following new staff for 2023-2024 School Year.

Name of Staff	Position	Recommended Salary Placement
Austin Brenner	Intervention Specialist	BA 0

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nays: None  
Absent: Jim Perdue  
The President declared the motion carried.

Motion 176-23 Approve Summer Orton Gillingham Training

It was moved by Crystal Menner, seconded by Amy Thamann to approve the following staff members for Summer Orton Gillingham Training at \$30.00/hour.

Name of Staff	Hours Approved
Rachel Ungerleider	Not to exceed 30 hours
Katie Rieman	Not to exceed 30 hours
Tara Vornberg	Not to exceed 30 hours
Meghan Overbeck	Not to exceed 30 hours
Alexa Norton	Not to exceed 30 hours
Sophia Easton	Not to exceed 30 hours
Kayla Reyes	Not to exceed 30 hours
Kelly Goldner	Not to exceed 30 hours
Andrea O'Connor-King	Not to exceed 30 hours

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nays: None  
Absent: Jim Perdue  
The President declared the motion carried.

Motion 177-23 Approve Summer MMR Training

It was moved by Crystal Menner, seconded by Alycia Bemmes to approve the following staff member for Summer MMR Training at \$30.00/hour.

Name of Staff	Hours Approved
Amanda Franklin	Not to exceed 32 hours

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nays: None  
Absent: Jim Perdue  
The President declared the motion carried.

Motion 178-23 Approval of the Following Staff Supplemental for 2023-2024 School Year:

It was moved by Crystal Menner, seconded by Amy Thamann to approve the following staff supplemental for 2023-2024 School Year.

Name of Staff	Position
Sophia Easton	Volleyball, JV

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nays: None



Absent: Jim Perdue  
The President declared the motion carried.

Motion 179-23 Approval to Rescind the Following Staff Supplemental for 2023-2024 School Year:

It was moved by Crystal Menner, seconded by Amy Thamann to approve the rescinding of the following staff supplemental for 2023-2024 School Year.

Name of Staff	Position
Kayla Brenner	Volleyball, Varsity Assistant

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nayes: None  
Absent: Jim Perdue  
The President declared the motion carried.

Motion 180-23 Approval of the Following Non-Staff Supplemental for 2023-2024 School Year:

It was moved by Crystal Menner, seconded by Amy Thamann to approve the following non-staff supplemental for 2023-2024 School Year.

Name of Staff	Position
Jimmy Skillman	Football (MS)
Kayla Brenner	Volleyball, JV Head Coach

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nayes: None  
Absent: Jim Perdue  
The President declared the motion carried.

Motion 181-23 Approval of the Following Volunteer and Club(s) for 2023-2024 School Year:

It was moved by Crystal Menner, seconded by Alycia Bemmes to approve the following volunteers and club(s) for 2023-2024 School Year.

Name of Staff	Position
Trinity Bryant	Cheerleading, JV Volunteer

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nayes: None  
Absent: Jim Perdue  
The President declared the motion carried.

Motion 182-23 Approval of the Following 2023-2024 Handbooks

It was moved by Crystal Menner, seconded by Amy Thamann to approve the following 2023-2024 Handbooks.

Handbooks
Student Handbook
Staff Handbook
Athletic Handbook

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nayes: None  
Absent: Jim Perdue  
The President declared the motion carried.





Motion 183-23 Approve the Following Contracts:

It was moved by Crystal Menner, seconded by Alycia Bemmes to approve the following contracts.

Vendor	Service
ESC of Central Ohio	MOU for district participation in Math Pathways MMR Pilot project
Hamilton County ESC	MOU for Title III Consortium
Mt. Notre Dame Health Cent	Temporary Shelter Agreement
Wright Specialty Insurance	Liability Insurance Renewal 2023-2024
Applied Behavior	Student Tuition Contract for 2023-2024
First Student	Student Transportation for 2023-2024
HCESC	DISC Assessment Training 7/3/23
Mercy Health	Sports Medicine Service Contract (2023-2024)

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nayes: None  
Absent: Jim Perdue  
The President declared the motion carried.

Motion 184-23 Approval of the 2023-2024 Membership in the OHSAA

It was moved by Crystal Menner, seconded by Alycia Bemmes to approve the membership into the 2023-2024 Ohio High School Athletic Association (OHSAA).

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nayes: None  
Absent: Jim Perdue  
The President declared the motion carried.

Motion 185-23 Approval of Field Trip Camp Kern, 6<sup>th</sup> Grade

It was moved by Crystal Menner, seconded by Amy Thamann to approve the 2023-2024 overnight field trip to Camp Kern, 6<sup>th</sup> grade from 9/13/23-9/15/23.

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nayes: None  
Absent: Jim Perdue  
The President declared the motion carried.

Motion 186-23 Approval of the Field Trip Band to Washington D.C.

It was moved by Alycia Bemmes, seconded by Crystal Menner to approve the overnight field trip for Band to Washington D.C. 4/25/24-4/28/24.

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nayes: None  
Absent: Jim Perdue  
The President declared the motion carried.

Motion 187-23 Approval of the MOU for JV Golf Coach

It was moved by Amy Thamann, seconded by Crystal Menner to approve the MOU between Reading Board of Education and Reading Education Association to add an additional supplemental for JV Golf Coach for FY24-FY26.

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nayes: None  
Absent: Jim Perdue  
The President declared the motion carried.



Motion 188-23 Approval Date Extension for Sandy Ruschell

It was moved by Crystal Menner, seconded by Amy Thamann to approve the date extension for Sandy Rushell to July 15, 2023 for the previously approved extended time. The 20 hours allotted time remain the same.

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nays: None  
Absent: Jim Perdue  
The President declared the motion carried.

Motion 189-23 Executive Session:

It was moved by Crystal Menner, seconded by Amy Thamann to enter into Executive Session for the purpose of ORC 121.22 (G)(3) to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

Invited: Erin Wessendorf Wortman

In: 6:45 p.m.

Out: 7:05 p.m.

OCR 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employees or officials.

In: 7:05 p.m.

Out: 8:09 p.m.

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nays: None  
Absent: Jim Perdue  
The President declared the motion carried.

Motion 190-23 Adjournment

It was moved by Crystal Menner, seconded by Amy Thamann to adjourn at 8:09 p.m.

Roll Call: Ayes, Four. Alycia Bemmes, Crystal Menner, Amy Thamann, Beth Wernery  
Nays: None  
Absent: Jim Perdue  
The President declared the motion carried.

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President, Reading Board of Education

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Attest: Treasurer, Reading Board of Education